



Mapperley Church of England (VC) Primary School

Mapperley Church of England Primary School APPLICATION BY PARENT/S FOR A CHILD'S LEAVE OF ABSENCE FROM SCHOOL FOR EXCEPTIONAL CIRCUMSTANCES.

To the Headteacher

Name of Child..... Year Group

Name of both parents Mr

Mrs/Ms/Miss

Address
.....
.....

I / We wish to apply for our child to be absent from school for **EXCEPTIONAL CIRCUMSTANCES.**

Dates:

From..... To.....

Total number of days requested

Please supply in as much detail as possible the reason for your request and why you feel it is exceptional circumstances:

Signed (both parents if applicable)

Date

.....

THIS FORM SHOULD BE SUBMITTED TO THE HEADTEACHER AT LEAST 2 WEEKS BEFORE THE DATE OF REQUESTED LEAVE.

We believe that safeguarding children is everyone's responsibility.

At Mapperley we are committed to keeping our children safe from harm. Richard Cripps, Hayley Marshall, and Kate Halls have responsibility for safeguarding & child protection. If we have any concerns reported to us we will always take action to protect a child and inform the relevant agencies.

School Details: Mapperley C. of E. Primary School, Lodge Row, Mapperley, Ilkeston, Derbyshire. DE7 6BT

Telephone & Fax: 0115 9325386

Email: info@mapperleycont.derbyshire.sch.uk

Head Teacher: Mr. R. J. Cripps B. Ed Hons, NPQH



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